

Hello CANSI Pacific Members,

You are invited to participate in the CANSI Pacific 2023 AGM on **Tuesday, December 5, 2023, at 7 p.m.** on Zoom. As part of the AGM, we will have a special presentation by CANSI Pacific member Larissa Pitton. Larissa was a member of the CANSI Telemark team at the 2023 World Ski Congress (Interski) held in Levi, Finland, last March.

In order to attend, please register at [CANSI.ca](https://cansi.ca).

Please note that the meeting takes place two evenings before the CANSI National AGM. All CANSI Pacific members may join the meeting. This is an opportunity to meet colleagues from other parts of the region, hear about last year's success and review the full schedule of events for the upcoming season. If you are interested in being part of the CANSI Pacific committee, we invite you to put your name forward.

The meeting will be hosted by Denys Lawrence, CANSI National President and Regional Committee Chair.

Date: December 5, 2023

Time: 7:00 p.m. (Please log in 10 minutes prior so the moderator can let you in)

Where: Video conference call (Register on [CANSI.ca](https://cansi.ca))

Below, you will find the

- 2023 CANSI Pacific AGM Agenda
- 2022 AGM draft minutes
- 2022-2023 Budget Report with the 2023-2024 Draft Budget

We look forward to seeing you.

Denys Lawrence

Chair, Pacific Committee

President, Canadian Association of Nordic Ski Instructors

Président, Association Canadienne des moniteurs de ski nordique

president@cansi.ca

www.cansi.ca

[Pacific \(BC & Yukon\) Region Webpage](#)



2023 CANSI PACIFIC AGM Agenda

Tuesday, December 5, 2023, 7 p.m.

1. Call to order - Denys Lawrence
2. Establish Quorum
3. Comments and Introductions
4. Approval of Agenda
5. Approval of previous Zoom AGM minutes on December 6, 2022
6. Chair's Report - Denys Lawrence
7. Financial Report - Ken Halcro
8. Technical Representative Report - Michael Thomas
9. Course Report - Karen Evans
10. Scholarship Program
11. CANSI Policy Changes and Updates - Karen Evans
12. Motions and questions from the floor
13. Election of Committee - David McKee
14. Adjournment

AGM RULES OF ORDER

Robert's Rules of Order

In the meeting, proceedings will follow Robert's Rules of Order to the best of our ability.

Motions

Preferably, all motions are received in advance, no later than Monday noon December 4, 2023, and sent by email to pacific@cansi.ca. We will also accept motions from the floor.

Voting system

The aim is to have 7-10 members on the committee. Generally, the experience is that all those nominated will be voted in by acclamation. However, in the event that we have more than one person running for a specific role, the following will be the system for voting:

- Your name will be called and your vote cast verbally
- If anyone prefers a secret ballot, the vote will be cast by Google form - an email link sent to those in attendance following the meeting.
- Results will be recorded in the minutes

Current CANSI Pacific Committee Members

Denys Lawrence, Chair (Nelson Nordic, Interior)
David McKee, Secretary (Nordic Racers, Lower Mainland)
Michael Thomas, Technical Rep Cross Country and Telemark (Cypress, Lower Mainland)
Karen Evans, Course Coordinator, (Silver Star, Interior)
Jamie Stirling, Communications (Hollyburn, Lower Mainland)
Alison Hart, Promotion and Development (Nordic Racers, Lower Mainland)
Christine Prescott, Yukon Rep (Whitehorse Cross Country Ski Club, Yukon)
Ken Halcro, Treasurer (Strathcona Nordic Ski Club, Mt. Washington)

CALL FOR NOMINATIONS

Nominations can be sent via email to pacific@cansi.ca no later than noon on Monday, December 4, 2023, or they will be accepted on the floor at the AGM meeting. Please note that YOU DO NOT NEED TO BE PRESENT at the AGM to stand for election to the CANSI Pacific Committee provided you have a person to nominate you and a seconder.

Please see the registration details below. If you intend to have a Proxy attending on your behalf, you still need to register your attendance at [CANSI.ca](https://cansi.ca) as detailed below.

To register for the AGM, please:

- Go to www.cansi.ca
- **Log in** and ensure you have renewed your membership
- Click [here](#) to register for the *Pacific Annual General Meeting (AGM)*
- Follow the directions to register

Video conference details

Once you registered for the Pacific AGM, click [here](#) for the Zoom Meeting on December 5, 2023, around 6:50 p.m.

Meeting ID: 974 835 2914

Topic: CANSI Pacific 2023 AGM

Time: Dec 5, 2023 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93950445974>

Meeting ID: 939 5044 5974

PROXY FORM FOR VOTING AT CANSI PACIFIC AGM

All members of CANSI Pacific have the right to vote at the AGM. If a Member is unable to attend, the Member may complete the Proxy Form below, or a similar document with the same information, to authorize another Member to vote on their behalf. The attached Proxy form may be scanned or photographed and emailed to pacific@cansi.ca Attention: *CANSI Proxy* in the subject line. An email with the proxy information shown below sent from the member's registered email authorizing a proxy will suffice. Emails must be received **no later than noon on Monday, December 4, 2023**. Paper proxies are not accepted. Proxies sent after the designated time will not be accepted.

2023 CANSI PACIFIC ANNUAL GENERAL MEETING (AGM) PROXY FORM

I, _____, certify that I am a member in good standing with CANSI and I reside in BC or Yukon. I also certify that I have paid my membership dues for the 2022-2023 season. I hereby give my proxy to _____ and authorize him/her to vote on my behalf on any item or issue arising at the 2023 CANSI PACIFIC AGM.

Dated this _____ day of _____, 2023, at _____ am/pm.

Print Name

Signature

CANSI Pacific AGM 6/Dec/2022 Draft Minutes

Attendees:

Gary Almond, John Gallagher, Maia Engeli, Guy Paulsen, Jamie Stirling, Karen Evan, Alison Hart, Christine Prescott, Denys Lawrence, Mike Thomas

Location: Zoom

Meeting called to order at 7:04

Adoption of agenda: approved by all

Acceptance of minutes from past AGM (5/Nov/2021): approved by all

Chair's Report

- Denys was on leave of absence for the first part of the past year and Alison chaired several meetings.
- Many courses delivered
- Pacific membership is 38% of CANSI membership to date
- National website continues to be improved in design and content
- Rob Henderson and tech. committee worked on new technical manuals

Treasurer's report

Ken Halcro not available to present but board had approved budget for the coming year.

Anticipating a surplus at end of year.

Technical Report (Mike)

Highlights

- Updating XC and telemark guidebooks
- Course guides have been revised for XC and telemark
- Safety plan added to all Level 1 courses
- On-snow refresher lesson plan created and online version will be available
- Online refresher will be available in January by Ontario Region
- Pacific regional briefer done Nov 14th online but will also investigate how to incorporate on snow portion as well
- Strategies to Develop of Course Conductors
 - Try to develop training of lower-level course conductors through apprenticeship
 - Explore Ontario's method allowing strong Level 2 instructors to apprentice as Level 1 course conductors
 - Several preparation courses are being offered to allow ski schools course conductors to run prep courses one level above their level

Course Updates (Karen)

- Course participation is up significantly, primarily for courses above Level 1
- Continue to encourage refreshers by getting course conductors in remote regions
- Ambassador volunteer program piloted this year to contact individual past CANSI members and encourage continued participation in CANSI. Christine Prescott was the ambassador in the Yukon and described her experiences.
- In 2021/22 the Yukon a large proportion of Whitehorse's population are skiers and there was appetite to develop an adult lesson program, CANSI Pacific sent course conductors to Whitehorse and several skiers became Level 1 and Level 2 instructors.

Scholarship Program Update (Alison)

- A skier used the scholarship fund to complete a Level 4 XC course

InterSki 2023 Overview (Guy Paulsen)

- The world ski congress will be held in Levi Finland in March and is a way to celebrate ski culture and activities. CANSI is working with CSIA and CASI to develop content and begin team training in Canada for on-snow presentations at the event. There will be opportunities to share information and further develop skiing.

Motions from the floor: none

Election of committee members: all acclaimed

Motion to adjourn: 8:04 p.m. Jamie, Guy

FINANCIAL REPORT AND 2023/2024 BUDGET

	Annual Budget 2022/23	Actual 12 Months to Sep 30, 2023	Approved (1) Budget 2023/24
Revenue			
National Reconciliation *	\$13,000.00	\$14,399.73	\$14,000.00
Bank Interest	\$0.00	\$802.82	\$800.00
Total Revenue	<u>\$13,000.00</u>	<u>\$15,202.55</u>	<u>\$14,800.00</u>
Expenses			
National AGM - Travel	\$0.00	\$0.00	\$0.00
Regional AGM - Travel	\$0.00	\$0.00	\$0.00
- Facility	\$0.00	\$0.00	\$0.00
- Catering	\$0.00	\$0.00	\$0.00
Office	\$0.00	\$23.79	\$0.00
Zoom Account	\$225.00	\$337.66	\$355.00
Miscellaneous	\$500.00	\$560.00	\$500.00
Marketing	\$0.00	\$0.00	\$0.00
Scholarships	\$1,000.00	\$1,800.00	\$1,000.00
Bank Charges	\$0.00	\$4.50	\$0.00
CC Apprenticeship Development (2)	\$2,700.00	\$634.34	\$2,700.00
Contingency (2)	\$2,000.00	\$0.00	\$3,000.00
CC Jackets	\$6,500.00	\$6,633.74	\$1,000.00
Legal/Accounting	\$500.00	\$0.00	\$500.00
Total Operating Expenses	\$10,725.00	\$9,994.03	\$9,055.00
Surplus/(Deficit)	\$2,275.00	\$5,208.52	\$5,745.00
Bank Account as of Sep 30, 2023		\$31,689.87	
Bank Account Projected to Sept 30, 2024		\$36,898.39	
Bank Account as of Oct 01, 2023		\$31,689.87	

* Includes everything, both revenues and expenses, that run through the current system and accounted for by National, such as but not limited to, course conductor expenses, National fees, courses that run a deficit, stand alone refreshers, DVDs, and National subsidies.

(1) Approved at the 16Oct2023 Pacific Board Meeting

(2) Renamed at the 13Nov2023 Pacific Board Meeting